

 <p>foster parents British Columbia BCFFPA</p> <p>Board of Directors October 22, 2019 Conference Call</p>	<p><i>In Attendance</i></p> <p>Marcy Perron, President Chad Hooker, Vice President Julie Holmlund, Treasurer Kevin Daniel, Secretary Tanya Hooker, Vancouver Island Delegate Jeanette Dyer, Coast Fraser Delegate Ronda Sweeney, Community Network Manager Jayne Wilson, Executive Director</p>	
<p>No quorum being present, the meeting commenced at 6:32 p.m. *M/S/C (Moved/Seconded/Carried)</p>		
ACTION	DETAIL	MOTION or ACTION
<p>1. Regional Delegate Reports</p>	<p><i>Interior Region</i> The Interior Branch representatives on the Macro call were happy with the AGM. Kamloops foster parents are interested in the Interior Delegate position. Kamloops Branch is separating their meetings from ICS as some foster parents in the community want to see some autonomy in BCFPPA meetings.</p> <p>Secwepemc has 120 homes.</p> <p><i>Vancouver Island Region</i> Partnership meeting in Courtenay. Had low turnout. Larger turnout for the meet and greet. Foster parents have a challenge finding time to attend both. Campbell River Foster Parent Appreciation lunch was nice. Courtenay's event is scheduled – Chad and Tanya will speak.</p> <p>Once situation was reported that a foster parent passed away. Her husband requested that the child be moved to another home and receive counselling. MCFD said the child would be moved to a group home situation and did not follow through with counselling for the loss of his foster mother. The foster father arranged for counselling at his own cost. The RCY's office is involved and agrees that a group home situation is not appropriate for the child. He has not yet been moved.</p> <p>Connections being made in the south Island. Hopeful that they will join the bi-monthly calls. Pizza and swim night is scheduled and south Island foster families will be attending.</p> <p><i>Coast Fraser Region Report</i> Met with Director of Operations in Abbotsford. Mission Branch will be arranging to host a joint training between the Branch and Abbotsford's foster parent support program, Archway. Hopeful MCFD will provide some funding. Still some empty beds in the area.</p>	

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	<p>Lovely foster parent appreciation night at a golf course in Mission. Had a great time.</p> <p><i>No North Region Report available.</i></p>	
2. Minutes of Previous Meeting	<p>No changes to the Minutes of October 3rd, 2019 meeting or to the October 5th post-AGM meeting.</p> <p>No changes to the Draft Minutes of the October 5th, 2019 Annual General Meeting.</p>	<p>MOTION to approved the Minutes of October 3 and 5, and the Draft Minutes of October 5, 2019 Annual General Meeting as circulated.</p> <p>M/S/C Jeanette/Chad</p>
3. Agenda	Additional topics noted.	
4. President's Report	<ul style="list-style-type: none"> • President is speaking at the Kelowna Foster Parent Appreciation lunch • MOU calls happening every 2 weeks • Has not been on a call for new foster parents through the Pre-Service training team in a while • Indigenous team Foster Parent Event wasn't well attended <p><i>Gift to Recognize Lance Bereck's Service to the Board</i> Discussion regarding a get-away to thank Lance for his 2 terms on the Board as Treasurer. Perhaps a spa weekend?</p>	<p>MOTION to approve budget of \$800 for a gift to acknowledge former Treasurer's time on the Board of Directors.</p> <p>M/S/C Chad/Kevin</p> <p>ACTION ED will connect with Lance to discuss arrangements.</p>
5. Vice President's Report	<p>Shout out to staff and Board members who helped with the AGM production. It was a big success and all feedback has been positive. All staff are busy following the AGM.</p> <p>The post-AGM survey results were sent to Board members.</p> <p>VP will be spending some time in the office this week with the staff. Question from Delegate how Receptionist managed in the office during the AGM. All worked out well.</p> <p>Question regarding total Camps dollars raised at the AGM. Over \$5100 was raised; lower this year without the loonie auction.</p>	
6. Treasurer's Report	<p>AGM revenue is significant this year! ED noted that it will be reduced a bit due to the refunds that were necessary following the event.</p> <p><i>Update About Office Hydro Expenses</i></p> <ul style="list-style-type: none"> • Hydro has extended the lock on our account (no billing) until late December so a second Hydro crew can investigate. They are only able to investigate to the box. • Turned off rooftop HVAC unit for 208 first and then 207. 	<p>MOTION to accept the financial statements as circulated.</p> <p>M/S/C Jeanette/Tanya</p>

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	<ul style="list-style-type: none"> • The usage for 207 was almost nil but 208 still has a draw and spikes in use even with the breaker off. • Suspicion that we may be paying for the heating and cooling for common areas. • One panel has no main shut off which indicates it's a subpanel to some other main panel. • Trouble is in tracing who's usage we're paying for. • Waiting for more information before we decide on next step. • Chad will confer with contact who can trace the electrical routes and will discuss with Julie. • Hoping we can use this issue to get out of the lease if necessary – if the building owners aren't willing to rectify the situation. 	
7. Executive Director's Report	<p><i>OTO Trainings project</i> – meeting in November with Learning and Development. Our contractor will attend with ED and Office Manager.</p> <p><i>Committee for Policy Review</i> – all want to be involved</p> <p><i>Policy Addition</i> – when employed spouse of Board member must take unpaid time from work to be home with children when Board member is travelling, childcare per diem should be paid in order to offset loss of wages.</p> <p><i>Childcare Per Diem</i> – MCFD increased the per diem for childcare earlier this year. We need to follow suit.</p> <p><i>Lawyer Request to Meet Regarding Bylaws</i> – M. Blatchford would like to meet in person one more time prior to the distribution of draft Bylaws to the members. Discussion regarding time available and will coordinate through the office.</p> <p><i>November 11 Branch Call</i> – our staff members are not available to host Branch calls on statutory holidays. Only a few Branch members were available for the call. Will cancel and reschedule for another month.</p> <p><i>Solutions Program</i> – the Solutions Assistant has been increased to 4 days a week at the request and recommendation of the Solutions Manager.</p> <p><i>Staff Retreat 2020</i> – the ED sent a survey to staff who indicate that their preferences are a 2 day retreat with a professional development workshop and a recreational teambuilding activity. Office Manager and ED will cost out an event and will seek Board approval.</p>	<p>MOTION to amend the wording in the Policies and Procedures manual to accommodate the need to offset lost wages for Board member's employed spouse. M/S/C Tanya/Jeanette (*see wording in Addendum*)</p> <p>MOTION to increase the per diem for child care to \$195/day. M/S/C Tanya/Kevin [NOTE: a bit more than Level 3 maximum for 2 children]</p>

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8. Ongoing Business	<p><i>Post-AGM Survey Results</i> The Office Manager presented highlights from the survey. 70% of respondents have attended 1-3 AGMS. Most prefer the Friday evenings free. Motivation for attendance at the AGM were location and workshop topics. The majority did not miss the loonie auction. 86% indicated they'd attend again next year.</p> <p>Discussion regarding a Saturday night activity. Stand up comedian was suggested.</p> <p><i>Foster Parent Rates Discussion</i> Work continues on evaluating successful models in the province with an eye to ascertaining a sustainable best future plan for foster parent rates that can be achieved with the current budget. Monthly meetings are taking place.</p>	
9. New Business	No new business.	
11. Next Meeting	Next Meeting November 19 th , 2019 via conference call.	
	Meeting adjourned at 8:00 pm	

ADDENDUM 1:

Policy and Procedures Manual – Page 14 (Proposed Change)

17. Babysitting/Child Care

Childcare expenses will be covered to a maximum of MCFD Caregiver assigned level rate per diem (\$195). Receipts must be submitted.

Where the partner of a Board member is employed and that partner must take unpaid time away from work to care for foster children due to required Board member travel, the per diem rate will apply for the days that the partner would not ordinarily have sole responsibility for the children (ie. weekend days or holiday) for the duration of the Board member's absence. A written receipt with an explanation must be submitted with an expense form for the Auditor's review.

Per Diem Change for Childcare?

With the change in per diem rates this year we should consider increasing BCFFPA's rate accordingly. The increase would be from \$180/day to \$195/day.