

 <p>foster parents British Columbia BCFFPA</p> <p>Board of Directors January 21, 2020 Vancouver Airport Marriott Face to Face Meeting</p>	<p><i>In Attendance</i></p> <p>Marcy Perron, President Julie Holmlund, Treasurer Kevin Daniel, Secretary Raquel Lesieur, Interior Delegate Jeanette Dyer, Coast Fraser Delegate Ronda Sweeney, Community Network Manager Michelle Relevante, Communications Coord. Jayne Wilson, Executive Director</p>	<p><i>Absent</i></p> <p>Chad Hooker, Vice President</p> <p><i>Guests</i></p> <p>Michael Blatchford, Legal Counsel, Norton Rose Fulbright Canada LLC (morning) Adoptive Families Association of BC (afternoon presentations)</p>
<p>Quorum being present, the meeting commenced at 9:00 a.m. *M/S/C (Moved/Seconded/Carried)</p>		
ACTION	DETAIL	MOTION or ACTION
<p>1. BCFFPA Bylaws Revision Discussion</p>	<p>Michael Blatchford led the members present through remaining discussion of revisited topics:</p> <ul style="list-style-type: none"> • Confirmation of membership structure • Arm’s Length Board members: Recommendations and best practice <p>Discussion regarding the membership of Organizations (other agencies) within our membership structure can leave us open to attack by competitors. Worst case scenario can involve high risk to BCFFPA. Partnership can be engaged through less risky and more community-minded activities.</p> <p>Discussion regarding relationships between Board members, possibilities of voting blocks. Best practice is that Board members are independent of each other to achieve true independent voting in the best interest of the Society. Question regarding agencies/societies that do have members on the Board who share family ties. Acknowledgement that there are many, mostly smaller, non-profits that allow for family ties on their Boards, however these agencies likely have not engaged or cannot afford to invest in legal advice regarding best practice. Many agencies fly under the radar, take risks and aren’t well run. Family foundations are an exception to the arm’s length rule.</p> <p>Discussion regarding the best interests of BCFFPA and diversity of representation. Must keep an eye to ensuring our governance model is always improving.</p> <p>Larger discussion regarding the Branch, Regional (Macro) and Provincial relationships and that the Branches and Regional “Boards” are actually committees and they are <i>not independent</i> of BCFFPA. Bank accounts for all Branches should be opened by Provincial office with local signing authority. This will be addressed at a later date.</p>	<p>MOTION to remove the option for Organizations to hold a membership with BCFFPA. M/S/C Marcy/Kevin</p> <p>MOTION to include a rule in the Bylaws against related parties serving as Directors at the same time whether through election or appointment. M/S/C Julie/Jeanette</p> <p>ACTION Revisit the Branch and Regional affiliations and operations.</p>

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	<p>Branch committees can have non-arms length members – this would not need to be in our Bylaws but can be addressed in policy.</p> <p>Discussion regarding how Board positions are elected:</p> <ul style="list-style-type: none"> • Members elect whole Board who then decide on position • Members elect into specific position <p>ED pointed out that some quieter members of our community who are very well suited and have qualifications to lead may not be chosen for leadership positions should the Board themselves assign roles. Those with more boisterous personalities will usually be seen as more engaging leaders. Discussion regarding fair elections and unbiased outcomes.</p> <p>Discussion regarding Regional Committees (ie. “Macro Boards”) that are currently formed through Branch representatives being appointed to the Regional team. In future the representative will need to be elected by membership, not appointed by the Regional (Macro) Committee.</p> <p>Next steps:</p> <ul style="list-style-type: none"> • Final draft of Bylaws • Majority Board approval • Draft sent to members for awareness and questions • Possible conference call to address any questions OR just address individual questions • Prior to AGM, send to members as part of the voting package with a cover letter and/or schedule of significant changes from last version of the Bylaws 	<p>ACTION the draft Bylaws will go forward with Directors election process unchanged.</p>
<p>2. Regional Report</p>	<p><i>Interior Region</i></p> <p>Minutes of the Macro meeting will be forwarded to ED. PRIDE training (audit) has begun in Kamloops through ICS. 7 are attending. This allows current foster parents to review the new material.</p> <p>Kootenays has a few protocols and disputes underway. Foster parent meetings have a low turnout.</p> <p>Kamloops is hosting many activities for families and kids and is being run by a whole new Branch Board.</p> <p>Not much activity in Kelowna due to inclement weather. Kelowna is down to 50 homes. Protocols recently closed 2 homes.</p>	

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	<p>Cariboo is hosting FASD training. One complaint was forwarded to the Solutions team. Williams Lake has all new front line social workers on a rotating basis.</p> <p>ED had a conversation with the EDS for the Okanagan area. Acknowledged that change in the region is slow but she is working with staff to create important shifts.</p> <p><i>Coast Fraser Region</i> Christmas event hosted by MCFD included Santa, presents for kids. Seemed to be more MCFD staff than foster parents.</p> <p>Archway in Abbotsford still providing a lot of training. They have some program limits providing access to Mission foster parents but they will always take a call.</p> <p>Mission is hosting a workshop about nutrition and birth families. Funding is in the works through a few different sources. Still details in the works and the workshop will be open to broad attendance.</p> <p>Level 2 and 3 homes are still empty and not being utilized. No income means that these foster parents can't continue to foster. It's very concerning for the community. MCFD is concerned about retention but they aren't filling the empty beds. High needs kids are being placed in regular or Level 1 homes.</p>	<p>ACTION contact the Director of Operations and query why Level 2 and 3 homes are sitting empty.</p>
3. Minutes of Previous Meeting	No changes to the Minutes of November 19, 2019 meeting.	<p>MOTION to approve the Minutes of November 19, 2019 Board meeting as circulated.</p> <p>M/S/C Kevin/Jeanette</p>
4. President's Report	<p><i>Upcoming/Ongoing Meetings</i></p> <ul style="list-style-type: none"> • Meeting every couple of weeks with MCFD leadership to discuss the Foster Parent Rights (Memo of Understanding, policy, legislation are all being discussed) • Participating on conference calls roughly monthly to introduce BCFPPA's service to new foster parents • New contract discussions will begin in February • Ongoing Social Service Sector Advisory Committee meetings (ED attends) 	
5. Treasurer's Report	Treasurer reviewed the November financial statement. Everything is in order.	<p>MOTION to accept the financial statements as circulated.</p> <p>M/S/C Kevin/Raquel</p>

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6. Vice President Report	Vice President could not attend. Email was received and referenced during meeting. Discussion regarding contents of email (arms length Board and other issues referenced in email).	MOTION that the employees present in the room step out of the meeting for an in-camera Board discussion. M/S/C Julie/Marcy
7. Executive Director's Report	<p><i>Benefits for Staff Member</i> Long term temporary staff member has been transitioned to regular part time per Executive Committee majority support. As her hours are within the criteria to qualify for extended health benefits, they will be offered to the employee.</p> <p><i>Administrative Staff</i> With Michelle moving into the Communications role, we have a gap in our administration staff with the Office Manager covering tasks in the meantime. We will likely carry on our current temp's contract for a part time temporary role to alleviate the workload prior to the new fiscal budget approval.</p> <p><i>Outreach Activities</i> Anita has scheduled a few presentations in the upcoming couple of months. 2 fundraiser events are planned.</p> <p><i>Staff Retreat 2020</i> A quote was provided for staff retreat to take place in May/June should the budget allow for it. Preliminary planning is underway. Approval will be requested at a later date.</p>	
8. Presentation by Adoptive Families Association of BC	<p>All introduced themselves. Discussion focused around services and programs at AFABC. Presentation covered:</p> <ul style="list-style-type: none"> • Online courses • On demand webinars • Online workshops • Safe Babies online (AFABC version) • AgedOut.com review 	
9. Ongoing Business	<p>Discussion regarding staff reviews this year. Didn't take place in 2019 but should in 2020.</p> <p>Staff members were released from the meeting and the Board members continued with their in-camera meeting.</p>	
10. Next Meeting	Next Meeting February 18, 2019 via conference call.	
	Meeting adjourned at 5:00 pm	