



**foster  
parents**  
British Columbia  
BCFFPA

**Board of Directors  
April 16, 2019  
Conference Call**  
(Minutes taken by Secretary)

*In Attendance*

Marcy Perron, President  
Chad Hooker, Vice President  
Julie Holmlund, Secretary  
Tanya Hooker, Vancouver Island Delegate  
Kevin Daniel, Interior Delegate  
Ronda Sweeney, Community Network Manager

*Absent*

Jayne Wilson, Executive Director  
Lance Bereck, Treasurer

A quorum being present, the meeting commenced at 6:35 p.m.

**\*M/S/C (Moved/Seconded/Carried)**

ACTION	DETAIL	MOTION or ACTION
<p>1. Regional Delegate Reports</p>	<p><i>Interior Region</i> Kamloops is down to 76 homes. Kamloops AGM is at the end of April.</p> <p>Discount cards from Marks stores will go to all foster parents.</p> <p>Penticton area is happy with the maintenance increase and is receiving payment for their overages.</p> <p><i>North Region</i> No regional report available.</p> <p><i>Vancouver Island Region</i> Area is calm. Partnership meeting was very respectful. The switch back to former 60-day notice policy wording was positive. North Island Branch has a new Board. They are wanting to touch base with more foster parents.</p> <p>Courtenay has 42 foster homes, Campbell River has 54. They are following Indigenous guidelines to a tee.</p> <p>Some events are well attended. FPSS spring training in May. "Mad Hatter" training, internet awareness.</p> <p><i>Coast Fraser Region</i> Mission is doing well. New Branch executive are working with the past executive team.</p> <p>Training is being offered – some that is cost prohibitive and inconvenient for foster parents and some that many foster parents have already taken. Babysitting reimbursement is not available. Not many foster parents attending.</p> <p>Trauma informed practice is offered in May at the library and Karen Purvis training coming.</p> <p>Attended the announcement in Coquitlam regarding the AYA program. Kids in care need the government to take</p>	

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	their parenting role seriously. Previous CIC and Minister spoke.	
2. Minutes of Previous Meeting	No changes to the Minutes of March 19, 2019 Meeting.	<b>MOTION</b> to accept the Minutes of March 19, 2019 meeting. <b>M/S/C</b> Jeanette/Chad
3. Agenda	Kevin will add topics at the end of the agenda.	
4. President's Report	<p>Meetings set up in Victoria:</p> <ul style="list-style-type: none"> <li>• Deputy Minister and Provincial Director of Child Welfare regarding foster parent rights</li> <li>• Solutions Program discussion with MCFD leads. Annette is tracking issues across the province</li> <li>• Meet and Greet with the RCY office – Alan Markwart and ED team</li> <li>• Meeting with Strategic Priorities with Carolyn Kamper and Catherine Talbott</li> <li>• Meeting with FPSSS</li> <li>• Policy team meeting with James Wale, Director and senior policy analysts</li> <li>• Minister Conroy</li> </ul> <p>Scheduling meetings in Fort St. John, Williams Lake, Quesnel, Prince George</p> <p>Expecting to meeting with Barry Fulton (EDS Okanagan) soon.</p>	
5. Vice President's Report	<p>Staff retreat was very successful. Full day of training and a day of team building.</p> <p>Meetings with Krissy to discuss her contract. Some of the tasks at the office have shuffled between staff.</p> <p>Annette is very busy with the Solutions Program and Tamara is gathering donations.</p> <p>Changes to the physical office space are still pending. Haven't seen the designs yet.</p> <p>Julie asked about change to office and Hydro costs.</p> <p><i>Office Manager Provided additional summary:</i></p> <p>The training with Caitlin Frost was very good. Krissy is still figuring out her new role in Solutions.</p>	

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	The physical office changes have to do with conformance to fire regulations and the issues were highlighted when we applied for a business licence.	
6. Treasurer's Report	Treasurer not available for meeting.	
7. Executive Director's Report	<p>ED excused from meeting. Office Manager provided an update.</p> <p>BCFFPA's contract manager at MCFD has confirmed the need for written quarterly reports.</p> <p>The last of the 3 video scripts for the BC Foster Basics – Series 2 production is underway.</p> <p>Audit files are being sent in this week.</p> <p>Reminder to review the Board Roles and Responsibilities document.</p>	
8. Ongoing Business	<p><i>AGM Registration Cost</i> With the continuous increases from year to year of catering and speakers for the AGM, we are needing to dig deeper into our budget for these increased costs. Event coordinator requests an increase of \$50 to registration fees. Current per person cost for 2019 AGM is estimated at \$450 per person based on 150 attendees.</p> <p><i>Course for Admin Staff</i> Michelle has taken on the office bookkeeping and could benefit from an additional course or two. She has also agreed to take on some of the desktop publishing to assist with Jayne's workload.</p>	<p><b>MOTION</b> to increase the AGM registration fee from \$300 to \$350 per person. <b>M/S/C</b> Julie/Chad</p> <p><b>MOTION</b> to approve up to \$1200 to pay for courses for Michelle to upgrade her skills in the upcoming year. <b>M/S/C</b> Julie/Tanya</p>
9. New Business	<p><i>Reception</i> Office Manger is interviewing a candidate for the reception position on Thursday, April 19<sup>th</sup>.</p> <p><i>Jackets for AGM</i> Discussion about purchasing team jackets for AGM.</p> <p><i>Liability</i> Is there a risk to foster parents of physical injury while doing Solutions work? If so, who is liable for any losses?</p>	<p><b>ACTION</b> Ronda will seek more information regarding liability.</p>
11. Next Meeting	Next meeting May 23-25 in Kamloops.	
	Meeting adjourned at 8:10 pm.	