



**Board of Directors
May 23, 2013
Pre-AGM Meeting**

In Attendance

Heather Bayes, President
Russell Pohl, Vice President
Tamara Smith, Secretary
Lee Lachmuth, North Delegate
Kevin Daniel, Interior
Jayne Wilson, Executive Director
Ronda Sweeney, Community Network
Coordinator

Absent

Marcy Perron, Treasurer
Kathrynne Coxon, Coast Fraser Delegate

A quorum being present, the meeting commenced at 8:45 a.m.

***M/S/C (Moved/Seconded/Carried)**

ACTION	DETAIL	MOTION or ACTION
1. Minutes of Previous Meeting	No changes to the April meeting minutes.	MOTION to accept the Minutes of the April 29, 2013 Board of Directors Meeting. *M/S C Russell/Tamara
2. Additions and Changes to Agenda	Three additions to the agenda.	
3. President's Preamble	<p>The President thanked all for attending, noting that the Treasurer is excused from the meeting.</p> <p>The Coast Fraser region is underserved. Discussion regarding appointing an additional delegate to the region. Activity to develop more Locals is very important.</p> <p>There has been very little contact with the present Coast Fraser delegate. The Secretary asked to abstain from the discussion. As the Bylaws allow in Article IV, Section 3 (c) for the Board to declare a vacancy in the position if a member of the Board fails to attend two Board meetings without being excused, the Board votes unanimously to declare the vacancy.</p> <p>The President is attending ongoing Protocol review calls with MCFD Provincial office. The President will attend the Federation of Community Social Services conference in Penticton in mid-June.</p>	<p>MOTION to expand BCFFPA representation in the Coast Fraser region to two delegates. M/S/C Heather/Russell</p> <p>MOTION to declare a vacancy for the Coast Fraser Delegate position. M/S/C Heather/Lee</p> <p>ACTION Provincial BCFFPA office will conduct another election for Coast Fraser including both delegates.</p>
4. AGM	<p>Board members were assigned to introduce the speakers at the AGM and to host the World Cafe tables. MCFD provided the questions to do with the Communities of Caring initiative for the World Cafe tables.</p> <p>An additional question regarding 'redefining the levelling system' will also be put forward on a table.</p> <p>The Vice President will host the World Cafe.</p>	

ACTION	DETAIL	MOTION or ACTION
	<p>Discussion regarding ongoing initiatives that would be appropriate action items. Will discuss with membership (see AGM Motions).</p> <p>Discussion regarding location of 2014 AGM. The Local Association in Prince George and the Northern Regional Delegate have requested that Prince George be considered as the 2014 location. Concerns include reaching a quorum for the AGM and attendance.</p>	<p>MOTION to hold 2014 AGM in Prince George. M/S/C Russell/Lee</p>
<p>5. New Business</p>	<p><i>How to make conference calls more productive and results-driven?</i></p> <ul style="list-style-type: none"> - Liaison call in at beginning of meeting - Send questions prior to meeting - Identify topics where more discussion is needed - Ensure that regional issues are heard - Ask the office to write a letter when necessary <p><i>Support and Advocacy</i></p> <ul style="list-style-type: none"> - Shift to membership service; initial consultation fee which includes membership? (postscript: Need to discuss further.) - Ensure that satisfaction surveys are being sent out - Receiving referrals from agencies - Once defined, will distribute letter regarding fee for service/membership to MCFD and agencies - Change name to Advocacy Program to avoid perceived conflict with agency services <p><i>Question from Quesnel regarding "relief" service provided by MCFD or MSD</i></p> <ul style="list-style-type: none"> - Positive leadership for requesting feedback - Would require same 53 hour training - How would allegations against social workers be handled - There are existing homes that are not utilized - Conflict of interest - The office will forward the feedback to Quesnel 	
<p>6. Ongoing Business</p>	<p><i>High School Charity</i> We have not had an update since the presentations at the Maple Ridge high school.</p> <p><i>Policies and Procedures</i> We need to develop the Risk Management plan.</p> <p>Must create a thorough history of previous activities with Aboriginal projects and programs.</p>	<p>ACTION Ronda will do the research and put together.</p>

ACTION	DETAIL	MOTION or ACTION
	<p>Need to forward Bylaws to M. Blatchford for a review in order to incorporate some of his suggestions at the 2012 Face to Face meeting.</p> <p><i>BCFFPA Policies Documents</i> The office will review all policy documents this year for further edits and distribute proposed changes to Board for discussion and approval.</p> <p><i>Contract Review Next Spring</i> Unless we are able to negotiate more funds we will likely need to reduce our services. May be able to host additional webinars to reduce some costs.</p> <p>Ask foster parents what topics they would like to see in a webinar format.</p> <p>The President will have conversation with the Representative for Children and Youth in regard to the CCI (Chuck Geddes') program. We are hearing feedback that the program is very disruptive for foster homes.</p>	<p>MOTION to retain M. Blatchford, a lawyer with Bull Houser, to review and suggest appropriate changes to our Bylaws.</p> <p>M/S/C Heather/Lee</p>
7. Strategic Planning	The Board held a strategic planning session. (see 2013-2014 Strategic Plan)	
8. Next Meeting	Annual General Meeting, May 25 th , 2014 and June 24 th , 2014 via conference call.	
	Meeting adjourned at 3:45 p.m.	