

Board of Directors

Code of Ethics

Members of the Board affirm that their primary concern is the quality of service rendered by themselves to the Organization and the fostering community.

Accordingly, he/she will:

- a. maintain the confidentiality of the detail and dynamics of Board discussions, as well as those item designated as confidential;
- b. sign a code of ethical conduct declaration for retention in the file upon appointment or election to the Board of Directors and annually thereafter;
- c. abide by the Board of Directors Conflict of Interest policy as well as all other policies related to the Board of Directors;
- d. not disclose any sensitive or confidential information learned through association with the Organization;
- e. avoid, in fact and in perception, conflict of interest and disclose to the Chair, in a timely manner, any possible conflicts;
- f. ensure the affairs of the Organization are conducted with integrity and transparency;
- g. ensure the activities of the society shall, upon request, be open and accessible to scrutiny by its respective stakeholders, except in personnel matters, legal matters and proprietary information, as specified by provincial or federal laws;
- h. respect the dignity, values, history, religion, and culture of all people, irrespective of race, national or ethnic origin, color, religion, gender, sexual orientation, age, mental or physical ability;
- i. recognize that all of their activities impact on the public perception of the fostering community, and that they share a significant responsibility to enhance the public trust, and act accordingly;
- j. regardless of their personal viewpoint, Board members shall not speak against, or in any way undermine Board solidarity once a Board decision has been made;
- k. exercise prudent judgment in stewardship responsibilities;
- l. be prepared to commit sufficient time and energy to attend to Society business;

- m. be prepared for meetings, having read pre-circulated material in advance of the meeting;
- n. make contributions to discussions and decision-making which are positive and constructive. Directors' interactions in meetings shall be courteous, respectful and free of animosity;
- o. adhere to the Society's governance policies;
- p. participate in the Society in ways other than attending Board meetings;
- q. not attempt to exercise individual authority or undue influence over the society; and
- r. act openly, honestly, and in good faith.

Violation of the Code of Ethics

When a potential breach is brought to the Board's attention, a Committee of the Board will review the concern.

Allegations made by a director of misconduct by another director will be dealt with impartially, respecting the right of the involved party for confidentiality and disclosure.

If the Committee deems it necessary for further action, due process will be followed. A board member who is found to have violated the Code of Ethics may be asked to resign from the Board by the Chairperson of the Board of Directors.